#### **Job Description Form**



### **Environmental Officer**

Position Number: Classification:

Leve Location: Joor

101736 Specified Calling Level 2 Joondalup Portfolio: Reports to:

Direct Reports:

EPA Services Manager Iron Ore Assessment, SCL 5 Nil

## **Description**

The Environmental Officer operates at an experienced professional level, under general direction and uses independent judgement. They provide detailed scientific advice on and contribute the development and implementation of policies, strategies, systems and processes to support assessments undertaken by the Environmental Protection Authority. They provide detailed scientific advice. They work independently or as part of a team and assists the Manager Iron Ore Assessment with the provision of scientific advice such as developing and implementing improvement initiatives and dealing with urgent and/or moderately contentious issues.

## Responsibilities

- Advising and liaising with industry, government and the public, such as with scientific experts, on environmental matters relevant to development proposals and/or planning schemes.
- Providing detailed scientific advice on key environmental factors and other matters related to the impacts from development of proposals.
- Investigating, assessing, advising and reporting on environmental impacts of moderately complex development proposals and/or planning schemes under Part IV of the Environmental Protection Act 1986.
- Contributing to the development of the EPA's Strategic Plan and other strategic processes by providing detailed scientific and technical advice.
- Participating and contributing to projects relating to the provision of scientific advice and technical reports on the development and implementation of policies and strategies
- Undertaking research on moderately complex scientific issues under general direction.
- Ability to communicate and exchange detailed scientific information at a high standard and professional level.
- Providing scientific advice to proponents and other government agencies during the environmental assessment of development proposals
- Undertaking additional duties within the skill and scope of position capabilities and departmental needs
- Upholds equity, diversity and inclusion, work health and safety and ethical principles in all aspects of this role.
- Promotes and ensures a safe workplace, addressing both physical and psychosocial safety.
- Applies curiosity and performs other duties as required
- Demonstrates leadership behaviours and upholds our values in all actions.



# Our people, our leaders, our values

At DWER, every employee is a leader. To support this, we have established clear <u>Leadership</u> <u>Expectations</u>. For this role, you will be a <u>Personal Leader</u>. Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our <u>values</u>. All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.

We serve to make a difference | We build trust | We care | Open minds | Better Together

# **Work Related Requirements**

#### **Essential**

- You have a Bachelor of Science, Engineering or an approved equivalent.
- You have experience providing technical and scientific advice in Environmental Impact Assessment, applying scientific principles to assess development proposals and planning schemes to support sound decision-making (you apply scientific expertise to real-world challenges).
- You can lead environmental impact assessment improvement activities, aligning systems, processes, and practices to enhance efficiency and deliver effective outcomes (you drive continuous improvement).
- You have experience critically reviewing scientific studies and technical documents, synthesizing large volumes of information, and providing well-reasoned recommendations to boards or committees (you analyse complex information to inform decisions).
- You build strong relationships by leveraging well-developed interpersonal skills to liaise
  effectively with technical experts and senior officers across the private and public sectors
  (you collaborate to achieve shared goals).
- You communicate with impact, using strong written and verbal skills to engage diverse stakeholders and produce publicly available documents in a clear and timely manner (you adapt communication to your audience).
- You are adaptable, managing shifting priorities while staying focused on agreed outcomes to ensure high-quality work is delivered under changing circumstances (you remain resilient and outcome-driven).

### Special Requirements

- The department will conduct a national police check before offering employment.
- This position requires the ability for independent travel.
- This position also requires a current WA 'C' Class driver's licence.