

Government of Western Australia Department of Water and Environmental Regulation

**Job Description Form** 



## Manager Native Vegetation Regulation

Position Number:	3117507	Portfolio:	Approvals
Classification:	Specified Calling Level 4	Reports to:	Senior Manager Native Vegetation Regulation, SCL5
Location:	Joondalup	Direct Reports:	<b>G</b> ,

#### **Operational Context**

This role leads a team within the Native Vegetation Regulation Branch and is responsible for the oversight and management of native vegetation clearing assessments in accordance with the Environmental Protection Act 1986. It ensures that applications for clearing permits are assessed in an effective, efficient, and timely manner, and that decisions are consistent with legislative requirements and referral criteria.

The position manages staff and resources to foster a positive and high-performing team environment with a strong focus on stakeholder engagement. It contributes to the development and implementation of policies, strategies, and programs to support the regulation of native vegetation. The role also builds and maintains productive relationships with internal and external stakeholders, including other government agencies and the community, and manages the resolution of complex or sensitive issues arising from clearing assessments and decisions.

### Responsibilities

- Provide leadership and participate in the development and implementation of government and departmental policy, programs, business planning, and procedures in alignment with the departments strategic objectives.
- Allocation, assessment, determination and monitoring of native vegetation clearing permit applications, clearing referrals and decisions to ensure compliance with clearing provisions under Part V of the *Environmental Protection Act 1986.*
- Resolve contentious issues that arise from native vegetation clearing permit applications, clearing referrals and decisions.
- Provide input into the native vegetation clearing assessment and associated processes.
- Provide advice and liaise with stakeholders on native vegetation clearing regulation issues.
- Manage staff development, maintain and share expertise to improve knowledge and build capability within the Branch whilst maintaining a positive and energised culture.
- Provide high-level policy advice to senior management and government officials.
- Conduct complex research and analysis to inform policy development.
- Engage with stakeholders, including government agencies, industry, and community groups, to gather input and build support for policy initiatives.
- Prepare policy briefs, reports, and other documentation to communicate policy positions and recommendations.
- Monitor and evaluate the effectiveness of policies and programs, and recommend improvements as needed.
- Upholds equity, diversity and inclusion, work health and safety and ethical principles in all aspects of this role.



- Promotes and ensures a safe workplace, addressing both physical and psychosocial safety.
- Demonstrates leadership behaviours and upholds our values in all actions.
- Applies curiosity and performs other duties as required.

### Our people, our leaders, our values

At DWER, we see every employee as a leader. This belief drives our success. To support this, we have established clear <u>Leadership Expectations</u>. For this role, you will be <u>Leading Others</u> - Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by <u>values</u> created by our people. During the selection process, we will assess your ability to fulfil the role's responsibilities while upholding our values. We expect all employees to embody our values and showcase leadership in all aspects of their work.

We serve to make a difference | We build trust | We care | Open minds | Better Together

# Work Related Requirements - Consider the following requirements in relation to the role description and responsibilities outlined above.

- 1. A Bachelor of Science degree in a relevant discipline or an approved equivalent qualification.
- 2. You have considerable skills to interpret and apply relevant legislation, policy and regulatory frameworks to support informed decision-making and achieve both government and organisational objectives. (*You apply sound judgement and knowledge to ensure compliance and accountability*)
- 3. You have shown substantial capability to conceptualise complex issues, analyse diverse information sources, and evaluate options to develop effective, evidence-based solutions and make timely, informed decisions. (*You think through complexity and make things happen*)
- 4. You have highly developed skills to communicate clearly and persuasively with a broad range of stakeholders, adapting your style as needed to gain consensus, build commitment, and successfully resolve conflicts or sensitive issues. (*You communicate with purpose and influence*)
- 5. You have consistently delivered high-quality outputs and services within required standards and timeframes, showing personal accountability and a focus on achieving results. (*You deliver for the community and value outcomes*)
- 6. You have significant experience working collaboratively with diverse teams, leading by example, supporting the growth of others, and championing organisational change to enhance team performance and engagement. (*You lead with care, build trust, and inspire others*)

### Other Requirements

- The department will conduct a national police check before offering employment.
- This position requires the ability for independent travel.