#### **Job Description Form**



### **Senior Environmental Officer**

Position Number: Classification:

Pool Specified Calling Level

Joondalup

Portfolio:

Reports to:
Direct Reports:

Approvals
Manager Native Vegetation
Regulation, SCL4
Nil

# **Description**

Location:

This position is primarily responsible for efficiently assessing complex native vegetation clearing permit applications and proposing decisions to the Delegated Officer which are effective and enforceable, within target timeframes. The position is also responsible for resolving contentious issues which may arise from native vegetation clearing permits and applications in a timely manner, and the training and mentoring of staff. This role may also involve some limited decision making in relation to standard and low risk processes.

## Responsibilities

- Efficient assessment of complex and contentious native vegetation clearing permit applications under Part V of the *Environmental Protection Act 1986*, within target time frames.
- Resolution of contentious issues which arise from native vegetation clearing permit applications and decisions.
- Provision of advice and liaison with stakeholders on native vegetation clearing regulation issues.
- Development, maintenance and sharing of expertise to improve knowledge and build capability throughout the Department, particularly through supporting and mentoring junior officers.
- Decision making within the scope of relevant delegations under the *Environmental Protection Act 1986*.
- Undertaking additional duties within the skill and scope of position capabilities and departmental needs.
- Upholds equity, diversity and inclusion, work health and safety and ethical principles in all aspects of this role.
- Promotes and ensures a safe workplace, addressing both physical and psychosocial safety.
- Applies curiosity and performs other duties as required
- Demonstrates leadership behaviours and upholds our values in all actions.

# Our people, our leaders, our values

At DWER, we see every employee as a leader. This belief drives our success. To support this, we have established clear <u>Leadership Expectations</u>. This role will be <u>Personal Leadership</u>. Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by <u>values</u> created by our people. During the selection process, we will assess your ability to fulfil the role's responsibilities while upholding our values. We expect all employees to embody our values and showcase leadership in all aspects of their work.

We serve to make a difference | We build trust | We care | Open minds | Better Together



# Work Related Requirements -

Consider the following requirements in relation to the role description and responsibilities outlined above.

- You have a Bachelor of Science or an approved equivalent.
- You can understand and apply legislation and policy to support government and organizational objectives, ensuring compliance and informed decision-making (you navigate regulatory frameworks effectively).
- You have a high level of ability to conceptualize, analyse, and evaluate information to develop practical solutions and make well-informed decisions (you think critically and solve problems effectively).
- You communicate with impact, engaging effectively with internal and external stakeholders
  to gain consensus, build commitment, and resolve issues or conflicts (you influence and
  negotiate to achieve positive outcomes).
- You demonstrate strong leadership and interpersonal skills, effectively managing conflict, liaising, and negotiating with technical experts and senior officers across the private and public sectors to broker appropriate and sustainable outcomes (you influence and collaborate to achieve results).
- You are results-driven, delivering high-quality products and services to the required standards within set timeframes (you focus on achieving outcomes efficiently).
- You thrive in a team environment, working effectively with diverse professionals while managing your own development and championing change to drive continuous improvement (you collaborate and adapt to evolving priorities).

## **Special Requirements**

- The department will conduct a national police check before offering employment.
- This position requires a current WA 'C' Class driver's licence.