Job Description Form



Environmental Officer

Position Number: Classification:

Location:

Pool Specified Calling Level 2 Joondalup

Portfolio:

Reports to:

Direct Reports:

Approvals

Manager Native Vegetation Regulation, SCL4

Nil

Description

The Environmental Officer is primarily responsible for efficiently assessing complex native vegetation clearing permit applications and proposing decisions to the Delegated Officer which are effective and enforceable, within target timeframes. The position is also responsible for resolving contentious issues that arise from native vegetation clearing permits in a timely manner and assisting with projects that support business process improvements and reform related to native vegetation regulation and other Departmental priorities.

Responsibilities

- The efficient assessment of native vegetation clearing permit applications, including complex and contentious applications, under Part V of the Environmental Protection Act 1986, within target time frames. This includes undertaking site inspections as required.
- The resolution of contentious issues which arise from native vegetation clearing permit applications and decisions.
- Assisting with projects that support business process improvements and reform related to native vegetation regulation and other Departmental priorities.
- Providing scientific advice to internal and external stakeholders and to inform consultation with industry, government and other stakeholders.
- Providing support to the agency's compliance, investigation and response functions.
- Developing, maintaining and sharing of expertise to improve knowledge and build capability throughout the Department.
- Upholds equity, diversity and inclusion, work health and safety and ethical principles in all aspects of this role.
- Promotes and ensures a safe workplace, addressing both physical and psychosocial safety.
- Applies curiosity and performs other duties as required
- Demonstrates leadership behaviours and upholds our values in all actions.

Our people, our leaders, our values

At DWER, we see every employee as a leader. This belief drives our success. To support this, we have established clear <u>Leadership Expectations</u>. This role will be <u>Personal Leadership</u>. Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by <u>values</u> created by our people. During the selection process, we will assess your ability to fulfil the role's responsibilities while upholding our values. We expect all employees to embody our values and showcase leadership in all aspects of their work.

We serve to make a difference | We build trust | We care | Open minds | Better Together



Work Related Requirements -

Consider the following requirements in relation to the role description and responsibilities outlined above.

- You hold a Bachelor of Science or an approved equivalent.
- You have demonstrated the ability to interpret and apply legislation and policy frameworks
 to ensure the effective delivery of government and organisational objectives, maintaining
 compliance and consistency across work practices (you understand the bigger picture).
- You have demonstrated capability to analyse and evaluate complex information, identifying
 risks and opportunities to develop practical, evidence-based solutions that support
 strategic decision-making (you think through complexity).
- You have strong communication and interpersonal skills, enabling you to engage
 effectively with internal and external stakeholders, gain consensus, resolve conflicts, and
 contribute to productive and collaborative relationships (you communicate with purpose).
- You have a proven ability to manage workloads and deliver high-quality services and outputs, meeting required standards and deadlines in dynamic and high-pressure environments (you deliver on commitments).
- You work effectively as part of a multidisciplinary team while also managing and developing
 yourself, actively contributing to a positive workplace culture and championing change and
 continuous improvement (you empower others).

Special Requirements

- The department will conduct a national police check before offering employment.
- This position requires
 - o the ability for independent travel.
 - o current 'C' class WA Drivers Licence