



Environmental Officer

Position Number:	Pool	Portfolio:	Approvals
Classification:	Specified Calling Level 1	Reports to:	Manager Native Vegetation Regulation, SCL4
Location:	Joondalup	Direct Reports:	Nil

Description

The Environmental Officer, with the support of senior officers, is primarily responsible for efficiently validating and assessing native vegetation clearing permit applications and referrals and proposing effective, enforceable decisions to Delegated Officers within target timeframes. The position is also responsible for assisting in the resolution of contentious issues that arise from native vegetation clearing permits and referrals in a timely manner and assisting with projects that support business process improvements and reform related to native vegetation regulation and other Departmental priorities.

Responsibilities

- The efficient validation and assessment of native vegetation clearing permit applications, amendments and referrals under Part V of the Environmental Protection Act 1986, within target time frames. This includes undertaking site inspections as required, under supervision of senior officers.
- Assisting in the resolution of contentious issues that arise from native vegetation clearing permit applications and decisions.
- Assisting with projects that support business process improvements and reform related to native vegetation regulation and other Departmental priorities.
- Under supervision, the provision of advice and liaison with stakeholders on native vegetation clearing regulation issues, including through the drafting of Ministerial and Departmental correspondence.
- The development, maintenance and sharing of expertise to improve knowledge and build capability throughout the Department.
- Upholds equity, diversity and inclusion, work health and safety and ethical principles in all aspects of this role.
- Promotes and ensures a safe workplace, addressing both physical and psychosocial safety.
- Applies curiosity and performs other duties as required
- Demonstrates leadership behaviours and upholds our values in all actions.

Our people, our leaders, our values

At DWER, we see every employee as a leader. This belief drives our success. To support this, we have established clear [Leadership Expectations](#). This role, will be [Personal Leadership](#) Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by [values](#) created by our people. During the selection process, we will assess your ability to fulfil the role's responsibilities while upholding our values. We expect all employees to embody our values and showcase leadership in all aspects of their work.

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Work Related Requirements –

Consider the following requirements in relation to the role description and responsibilities outlined above.

- You have a Bachelor of Science or an approved equivalent.
- You have a demonstrated ability to interpret and apply legislation and policy frameworks to support the delivery of government and organisational objectives in a consistent and compliant manner (*you understand the bigger picture*).
- You have the ability to analyse complex information, assess risks, and develop practical solutions that support evidence-based decision-making and improve operational outcomes (*you think through complexity*).
- You have well-developed communication and interpersonal skills, enabling you to engage effectively with stakeholders, gain consensus, resolve conflicts, and build collaborative working relationships across diverse teams (*you communicate with purpose*).
- You have a proven ability to manage competing priorities and deliver services and products that meet agreed quality standards and timeframes in a dynamic work environment (*you deliver on commitments*).
- You have the ability to work both independently and as part of a multidisciplinary team, continuously developing your skills while supporting others through change and innovation (*you empower others*).

Special Requirements

- The department will conduct a national police check before offering employment.
- This position requires
 - the ability for independent travel.
 - current 'C' class WA Drivers Licence