Government of **Western Australia**
Department of **Water and Environmental Regulation**

Job Description Form

Manager Water Strategy and Coordination

Position Number:	101301	Portfolio:	Climate and Sustainability
Classification:	Level 8	Reports to:	Executive Director Water
Location:	Joondalup	Direct Reports:	Nil

Description

The Manager, Water Strategy and Coordination provides leadership and coordination of priority water policy, planning, scientific programs and reform initiatives across the Water Directorate and the Department. The role ensures consistent, timely and high-quality advice on complex and high-risk water matters, including intergovernmental reform, ministerial priorities, cross-portfolio initiatives and emerging issues requiring a coordinated response.

The role uses sound judgement, autonomy and influence to bring together work across areas, align policy and operational inputs, and ensure clear, consistent advice is provided to senior executives and Ministers.

Responsibilities

In context of above description, the role:

- Provides strategic leadership and coordination of priority water policy initiatives, strategies and reform programs across the Water Directorate and the broader department.
- Leads and influences integration and alignment of water-related work programs across branches, directorates and portfolios to support consistent policy and regulatory outcomes.
- Leads the preparation and assurance of high-quality briefing materials, submissions and correspondence for senior executives and the Minister on priority water matters.
- Leads and supports strategic engagement with key stakeholders, including Commonwealth and State agencies, Water Corporation, local government, industry and Aboriginal organisations.
- Designs, establishes and oversees governance, coordination and reporting arrangements for priority water initiatives.
- Identifies, assesses and escalates strategic risks, issues and dependencies, and stewards their resolution across the Department.
- Undertakes additional duties as required within the skills and scope of the position capabilities and departmental needs.

Our people, our leaders, our values

At DWER, every employee is a leader. To support this, we have established clear Leadership Expectations. For this role, you will be Leading Others. Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our values. All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.

Work related requirements

Read these requirements in context of the above contents.

1. You have demonstrated experience providing strategic policy advice and coordination on complex, high-risk or sensitive issues in a public sector or comparable environment. (You deliver on high leverage areas, and you dynamically sense the environment).
2. You have demonstrated the ability to lead, influence and coordinate across organisational boundaries to achieve integrated outcomes. (You lead collectively).
3. You have demonstrated strong analytical capability, with the ability to bring together planning, scientific and policy information to inform clear and well-reasoned advice. (You think through complexity).
4. You have demonstrated highly developed written and verbal communication skills, including the preparation of clear, concise and authoritative briefings for senior executives and Ministers. (You deliver on high leverage areas, and you dynamically sense the environment).
5. You have demonstrated sound understanding of public sector governance, accountability and legislative frameworks relevant to water policy and regulation. (You embody the spirit of public service)
6. You have demonstrated experience engaging effectively with a wide range of stakeholders, including central agencies, industry and Aboriginal organisations. (You lead collectively and dynamically sense the environment).

Special requirements

- The department will conduct a national police check before offering employment.
- Completion of social media screening