



Job Description Form

Senior Manager – Cross Sector Triage and Major Projects

Position Number:	101584	Portfolio:	Approvals
Classification:	Specified Calling Level 5	Reports to:	Director – Priority Approvals, L9
Location:	Joondalup	Direct Reports:	4

Description

The Senior Manager builds, leads, and manages a team of skilled professionals to case manage assessments and approvals for significant state projects under the state's Lead Agency Framework. The role provides timely updates and advice on key issues to ensure the transparency and visibility of the project status.

This role also leads and supports the Department to effectively contribute to the development and improvement of assessment processes and to streamline existing approval pathways

Responsibilities

In context of above description, the role:

- Leads a team providing high level, professional scientific and technical oversight specifically related to state significant industrial developments.
- Delivers a case management service to proponents which aligns departmental approvals by providing a single point of contact for proponents and government stakeholders.
- Identifies issues that might delay assessment and facilitates early engagement across government agencies.
- Engages with lead agencies, including the Department of Energy and Economic Development (DEED) and the Office of the Co-ordinator General in developing Cross Sector triage functionality within Government.
- Manages workload and prioritises meeting deadlines in line with departmental guidelines and developing a successful and productive branch that is innovative, collaborative and delivers sector and divisional outcomes.
- Liaises with the relevant departmental staff to apply expertise and knowledge of legislation, policy, and regulation in the context of the department's regulatory functions in relation to environmental assessments and compliance.
- Provides high quality policy, specialist and technical advice within the Priority Approvals directorate on issues relating to environmental impact assessment.
- Consults, collaborates, influences, negotiates and manages conflict with a diverse range of stakeholders to gain mutual commitment and achieve sustainable outcomes.
- Reviews processes and practices to foster an environment that mitigates risks, is integrity driven and encourages innovation and continuous improvement.
- Maintains data and reports on the timeliness of all assessments for their agency (significant projects) including recording proponent feedback and learnings.
- Maintains an awareness and understanding of emerging issues and trends related to the significant industrial developments at both the state and national level.
- Contributes to multi-agency working groups and represents the department on state and national committees as required.

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- Undertakes additional duties as required within the skills and scope of the position capabilities and departmental needs.

Our people, our leaders, our values

At DWER, every employee is a leader. To support this, we have established clear [Leadership Expectations](#). For this role, you will be a [Leading Others](#). Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our [values](#). All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.



**We serve to
make a
difference**



**We build
trust**



We care



**Open
minds**



**Better
together**

Work related requirements

Read these requirements in context of the above contents.

Essential

1. You possess a Bachelor of Science degree, or an approved equivalent tertiary qualification.
2. You have demonstrated experience in environmental management, environmental impact assessment, major project approvals or a related field, with significant knowledge of Western Australia's environmental regulatory framework and the ability to apply relevant legislation, policy and regulation to complex assessment and approval matters (*you embody the spirit of public service*).
3. You have demonstrated experience leading professional teams in a complex and dynamic operating environment, including setting priorities, managing resources and building capability to achieve strategic and operational outcomes (*you lead adaptively*).
4. You have highly developed conceptual, analytical and problem-solving skills, with demonstrated ability to critically analyse complex technical information, exercise professional judgement, identify risks and develop sustainable, risk-based solutions (*you think through complexity*).
5. You have highly developed strategic relationship management skills, with demonstrated ability to consult, collaborate, influence and negotiate with a diverse range of stakeholders, manage competing interests and resolve complex issues to achieve sustainable outcomes (*you dynamically sense the environment*).
6. You have highly developed written and verbal communication skills, including the ability to provide authoritative professional advice and communicate complex technical, regulatory and strategic matters clearly and succinctly to a range of audiences (*you dynamically sense the environment*).

Desirable

7. You have awareness and understanding of emerging issues and trends relevant to significant industrial developments, environmental impact assessment, renewable energy and environmental regulation at State and national levels.

Special requirements

- The department will conduct a national police check before offering employment.
- Pre-employment screening, including social media screening, will be undertaken in accordance with Departmental policy.

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