



Job Description Form

Senior Advisor – Stakeholder Engagement

Position Number:	101901	Portfolio:	Climate and Sustainability
Classification:	Level 7	Reports to:	Senior Manager - Nature Policy and Strategy, Level 8
Location:	Joondalup	Direct Reports:	Nil

Description

The Senior Advisor – Stakeholder Engagement provides leadership, guidance and strategic advice on stakeholder engagement and communications to support the delivery of priority actions within the Nature Directorate.

The role is responsible for identifying and leveraging communication opportunities, advising teams on the planning and preparation of engagement activities, including timelines, sequencing, key messages and supporting materials to ensure communication is clear, consistent, timely and accurate. The role also supports the delivery of strategic stakeholder engagement activities.

Responsibilities

In context of above description, the role:

- Contributing to the directorate's positive team dynamic, creating a shared sense of purpose.
- Liaising, advising and cooperating with the DWER Communications Team on Nature related media issues, opportunities, speeches and events.
- Monitoring potentially contentious issues and developing media management plans to ensure preparedness.
- Supporting brand and/or campaign development and delivery to promote Nature programs across the State.
- Communicating technical scientific information for a general audience, at a high standard and professional level.
- Contributing to speeches, presentations, speech notes and event briefs for the Minister and other senior staff as required.
- Providing high quality communications advice and briefings to Senior Executives, Ministers, boards and committees.
- Developing and maintaining high quality relationships and an extensive network of contacts with key stakeholder and client groups.
- Influencing and negotiating to achieve results, often without direct control.
- Providing practical guidance to teams to strengthen communication quality, consistency and impact.
- Contributing to the design and delivery of strategic stakeholder engagement activities.
- Working collaboratively with internal and external stakeholders to achieve engagement objectives.
- Undertakes additional duties as required within the skills and scope of the position capabilities and departmental needs.

Artwork developed by Nani Creative in collaboration with DWER and Wongutha artist and designer Kevin Wilson.



Our people, our leaders, our values

At DWER, every employee is a leader. To support this, we have established clear [Leadership Expectations](#). For this role, you will be a [Personal Leader](#). Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our [values](#). All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.



**We serve to
make a
difference**



**We build
trust**



We care



**Open
minds**



**Better
together**

Work related requirements

Read these requirements in context of the above contents.

1. You have a strong understanding of the media landscape, with a proven ability to provide high-level advice and lead the development, implementation and evaluation of effective media and communication strategies.
2. You demonstrate experience in public relations and issues management, applying sound judgement to prepare media materials, advise on communication approaches, and proactively manage risks in complex and dynamic environments.
3. You have highly developed written and verbal communication skills, including the ability to produce clear, accurate and engaging content tailored to diverse audiences, and to translate complex information into plain language.
4. You build and sustain effective stakeholder relationships, with the ability to influence, negotiate and achieve outcomes, including in situations without direct authority.
5. You demonstrate strong organisational skills, managing competing priorities, meeting tight deadlines, and adapting effectively to ambiguity, risk and changing circumstances.
6. You work collaboratively, contributing positively to a constructive and integrated team environment to achieve shared strategic outcomes.

Special requirements

- The department will conduct a national police check before offering employment.