



Job Description Form

Senior Water Planning Officer

Position Number:	Various	Portfolio:	Climate and Sustainability
Classification:	Level 6	Reports to:	Principal Water Planner, SCL4
	Joondalup	Direct Reports:	Nil

Description

The Senior Water Planning Officer is responsible for delivering and managing water planning policies, programs and projects, ensuring operational outcomes are achieved within a designated area of responsibility. The role provides specialist expertise, coordinates resources, and supports the effective delivery of water planning products across the state.

Senior Officers build and maintain effective relationships with stakeholders and regularly negotiate, influence and collaborate with internal and external parties. They liaise with employees, managers and senior leaders across the department to support the successful delivery of priorities and organisational objectives.

Responsibilities

In context of above description, the role:

- Coordinate the planning, delivery and evaluation of complex water planning projects, policies and programs, applying technical expertise and professional judgement to achieve strategic and operational outcomes.
- Provide technical advice and recommendations on water planning matters through the analysis, interpretation and communication of complex scientific, technical and policy information, including identifying, assessing and resolving complex issues, risks and challenges.
- Oversee research, investigations and technical assessments, ensuring findings are translated into practical and evidence-based solutions, and that technical outputs, reports, briefing materials and recommendations are accurate, and aligned with organisational objectives.
- Develop, review and continuously improve water planning frameworks, policies, procedures, methodologies and operational practices to support best-practice water management and organisational effectiveness.
- Contribute to business planning and work program delivery through the identification of priorities, resource requirements, project schedules and delivery strategies.
- Manage and develop staff by providing leadership, performance oversight, mentoring, coaching and technical guidance to support capability development and the achievement of organisational objectives.
- Build and maintain productive relationships with internal and external stakeholders, represent the department on committees, working groups and forums, and liaise and negotiate with government agencies, industry representatives and other stakeholders to support departmental objectives and project outcomes.

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- Contribute to broader organisational outcomes through cross-functional collaboration, customer-focused service delivery and the performance of additional duties consistent with the scope and capabilities of the position.
- Undertakes additional duties as required within the skills and scope of the position capabilities and departmental needs.

Our people, our leaders, our values

At DWER, every employee is a leader. To support this, we have established clear [Leadership Expectations](#). For this role, you will be a [Personal Leader](#). Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our [values](#). All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.



**We serve to
make a
difference**



**We build
trust**



We care



**Open
minds**



**Better
together**

Work related requirements

Read these requirements in context of the above contents.

Essential

1. You have considerable knowledge of, and practical experience in environmentally sustainable water resource planning and management, with the ability to evaluate project performance and initiate the change when needed. (You deliver on high leverage areas).
2. You have well-developed research and analytical skills with demonstrated ability to evaluate complex scientific data and provide evidence-based recommendations. (You think through complexity).
3. You have experience in effective leadership and management skills to develop, plan and manage staff in a science-based program structure, with the ability to build a supportive, cohesive, high performing work environment. (You lead collectively).
4. You have well-developed communication skills and demonstrate ability in preparing and delivering program documentation, reports, presentations, and promotional materials, as well as facilitating discussions, negotiations, and stakeholder consultations. (You dynamically sense the environment).
5. You have well developed interpersonal and collaboration skills with proven ability to work with, guide and influence a wide range of internal and external stakeholders to deliver effective science communication. (You embody the spirit of public service, you dynamically sense the environment).

Desirable

6. Tertiary qualifications, or progression towards in a relevant field, such as, environmental science, planning, natural resource management, environmental engineering, hydrogeology, hydrology, economics or communications.

Special requirements

- The department will conduct a national police check before offering employment.
- Current WA driver's licence 'C' class Drivers Licence.

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