



# DWER Recruitment Collection Notice

The Department of Water and Environmental Regulation (DWER) collects personal information such as:

- Name and contact details (e.g. address, email, phone number)
- Employment history, qualifications, and experience
- Referee details
- Information provided in applications, resumes, forms or supporting documents
- Records of your interactions and communications with DWER during the recruitment process
- In some cases, sensitive information where it is required and authorised by law

We only collect personal information that is reasonably necessary to perform recruitment functions in order to:

- Assess your suitability for employment with DWER
- Manage recruitment processes, including shortlisting and selection
- Communicate with you in relation to your application
- Progress onboarding and employment processes if your application is successful

Your personal information will be used for the purpose for which it was collected, or for a related purpose when permitted by law.

If you are successful, your information will be used to progress employment, onboarding, and payroll processes, and may be transferred into DWER's human resource and payroll systems.

DWER may share this information with:

- Panel members and internal stakeholders involved in recruitment processes
- Contracted service providers supporting recruitment systems
- Referees or other relevant organisations (where required to assess your application)
- Other parties where required or authorised by law

where necessary to support recruitment, employment, and related administrative functions.

If you choose not to provide the requested personal information, DWER may be unable to assess your application or progress it through the recruitment process.

DWER will handle your personal information in accordance with the [Privacy and Responsible Information Sharing Act 2024 \(WA\)](#), and DWER's published [privacy and responsible information-handling framework](#).

This collection notice supplements [DWER's general collection notice](#), which is available on the DWER website

If you have questions about how your information is handled, submit a request [here](#) [or **relevant recruitment contact channel**]

If you wish to change or update your personal information submit your request [here](#)

For any other enquiries, contact DWER on **(08) 6364 7000**.