



Manager – Financial Planning

Position Number:	101871	Portfolio:	Strategy and Performance
Classification:	L7	Reports to:	Assistant Director Financial Planning, L8
Location:	Joondalup	Direct Reports:	3 FTE

Description

The Manager Financial Planning is responsible for the management of the Department's management accounting and reporting, internal budgeting and State budgeting processes to ensure outcomes are aligned to departmental business needs and Government reporting requirements. The role provides supervision, leadership and strategic direction to the Financial Planning Section.

Responsibilities

In context of above description, the role:

- Shape and influence the Department's strategic direction by providing high-quality financial insights that enable evidence-based decision-making and effective long-term planning.
- Lead the development and implementation of contemporary management accounting and budgeting practices that strengthen financial stewardship across the agency.
- Anticipate financial risks and opportunities, providing proactive advice that supports the sustainability, efficiency and performance of current and future service delivery.
- Strengthen ministerial and executive decision-making through the provision of authoritative financial analysis, briefing materials and strategic advice.
- Build and lead a high-performing Financial Planning team equipped to partner with the business, deliver high-quality financial services and drive improved organisational performance.
- Embed a culture of integrity, accountability and professional excellence consistent with the WA Public Sector Code of Ethics, relevant legislation and departmental values.
- Ensure all financial planning and advisory services are delivered safely, ethically and inclusively, reflecting contemporary public sector expectations.
- Deliver timely, relevant and strategic financial reporting that enables the Department to understand performance, manage resources effectively and make informed operational decisions.
- Provide expert analysis of financial and operational data to identify trends, risks and improvement opportunities, translating complex information into clear, actionable insights.
- Lead the strategic management of operating, capital and project budgets to ensure resource allocation aligns with departmental priorities and optimises service delivery outcomes.
- Ensure the Department's management accounting capabilities operate within a robust compliance framework aligned with Australian Accounting Standards, the Financial Management Act 2006 and Treasurer's Instructions.
- Oversee the delivery of the annual Key Performance Indicators (KPIs) and key information for the annual Financial Statements, ensuring accuracy, transparency and alignment with external reporting expectations.
- Strengthen assurance and accountability through active support and coordination of internal and external audit activities.



- Lead the coordination and delivery of high-quality submissions for the annual Budget Process and Mid-Year Review ensuring alignment with government priorities and Treasury requirements.
- Act as the Department's primary financial liaison with the Department of Treasury and other stakeholders, fostering strong relationships that support effective negotiation, advocacy and budget outcomes.
- Manage the annual review of Tariffs, Fees and Charges to ensure consistent, evidence-based and compliant financial proposals.
- Lead the development and delivery of the Strategic Asset Plan to support sustainable, long-term asset management and investment decisions.
- Provide expert financial analysis to support government funding proposals, ensuring clarity of rationale, value for money and alignment to service objectives.
- Ensure accurate and timely budget information is recorded within Treasury's Strategic Information Management System (SIMS).
- Deliver accurate and meaningful financial information to support the Department's Budget Estimates processes and parliamentary accountability.
- Undertakes additional duties as required within the skills and scope of the position capabilities and departmental needs (*this is a standard responsibility on all DWER JDFs*)

Our people, our leaders, our values

At DWER, every employee is a leader. To support this, we have established clear [Leadership Expectations](#). For this role, you will be [Leading Others](#). Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our [values](#). All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.

We serve to make a difference | We build trust | We care | Open minds | Better together

Work Related Requirements

Read these requirements in context of the above contents.

Essential

1. You hold a relevant tertiary qualification in finance, commerce, business or equivalent and membership of a professional accounting body such as CPA Australia as a CPA, Chartered Accountants Australia and New Zealand as a Chartered Accountant or the Institute of Public Accountants as a MIPA.
2. You have demonstrated highly developed skills in leading, managing and developing a team, including a proven ability to lead individuals and groups through continuous change and deliver to strict deadlines.
3. You have highly developed communication and interpersonal skills with ability to present and articulate complex financial reports, budgetary models, principles and processes to senior staff, board members, Treasury analysts and other stakeholders
4. You have demonstrated high-level conceptual and analytical skills including substantial experience in extracting, analysing and reporting on data from financial information systems.



5. You have demonstrated substantial experience in internal and State budgeting processes, including annual budget and mid-year review submissions, and Estimate Hearing preparations.

Desirable

6. Demonstrated experience of WA public sector reporting processes including knowledge of the *Financial Management Act 2006* and Treasurers Instructions.
7. Experience with Tech One Financial Systems.

Special Requirements

- The department will conduct a national police check before offering employment.