

Department of
Water and Environmental
Regulation

Position Description

Position Title: Senior Natural Resource Management Officer

Classification Level: Level 5

Position Number: 100476

Reports to: Program Manager, Level 6

Directorate / Division: Regional Delivery/Regional Services

Supervises: Nil

Branch / Section: North West Region/Licensing-Mid West Region/Licensing-work delivery

Location: Kununurra

Role summary

This position is responsible supporting and driving the achievement of departmental outcomes through the Water Resource Licensing program in the North West and Mid West Regions, predominately in the resource and water service provider categories. This involves managing compliance activities for these sectors and involves:

- The review and analysis of annual water management and licensing submissions
- The assessment and management of complex and high risk water licensing projects
- The implementation and coordination of specific projects with internal and external stakeholders.
- Identifying and conducting training, coaching and support of junior officers.
- Coordinating the resolution of sensitive and complex issues or program activities.
- Implementing improvements and changes in the work environment.

Responsible for

- Assessment and review of annual water use reports including referral to technical officers including regional hydrogeologist where appropriate
- Undertaking relevant compliance activities including formal response to licensees
- Assessment and management of complex and high risk water licensing projects
- Assisting in delivering the objectives of the North West and Mid West water allocation plans.
- Mentoring and coaching other junior water licensing officers.
- Liaise with the community, external agencies and internal groups in relation to their involvement in natural resource management functions
- Reviews and investigates natural resource management activities within both Regions and participates in interdisciplinary management teams that develop objectives, strategies and plans for implementation.
- Clarifies and resolves complex problems through analysing information, considering options and developing practical solutions.
- Ensures the provision and gathering of information on natural resource management to and from the community.

Work related requirements

The following is to be read in the context of the preceding sections of this document.

Essential

1. Tertiary qualifications in relevant field and/or substantial experience in natural resource management.
2. Ability to prepare, analyse and communicate information and concepts including the ability to develop practical and innovative solutions to problems.
3. Demonstrated high level written and oral communication skills
4. Proven ability to manage complex projects
5. Demonstrated ability to lead project teams and
6. Demonstrated knowledge of relevant acts, policies, procedures and guidelines.

Our Values



Our values underpin everything we do, they guide the way we conduct our work, how we engage with each other and deliver services to our customers. The ability to demonstrate how you will apply our values is important to us.

Special Equipment/Requirements

Current 'C' Class drivers licence.

Position Certification

The details contained in this document are an accurate statement of the position's responsibilities and requirements.