



Senior Policy Officer

Position Number:	100957	Portfolio:	Climate and Sustainability
Classification:	Level 6	Reports to:	Senior Manager, Level 8
Location:	Joondalup	Direct Reports:	Nil

Description

The Senior Policy Officer is responsible for supporting the development, implementation, and review of policies and programs for government objectives in climate change.

The Net Zero Strategy and Policy Branch in DWER provides expert advice to government on the net zero transition, undertakes modelling and analysis on credible emissions reduction pathways, and coordinates interagency collaboration.

Responsibilities

In context of above description, the role:

- Conduct research and analysis to inform policy development and draft policy options.
- Provide recommendations on complex issues related to climate and sustainability that support net zero objectives.
- Build and maintain positive working relationships with both internal and external stakeholders.
- Contribute to cross-agency projects and ensure alignment with State and national climate strategies.
- Prepare briefing notes, reports, and submissions for both internal and external stakeholders.
- Manage projects and initiatives to deliver policy outcomes within agreed timeframes and budgets.
- Ensure policies align with legislative requirements and organisational priorities.
- Perform duties aligned with departmental policies, procedures and relevant public sector legislation.
- Assist with additional duties within the skill and scope of position capabilities and departmental needs.

Our people, our leaders, our values

At DWER, we see every employee as a leader. This belief drives our success. To support this, we have established clear [Leadership Expectations](#). For this role, you will be a [Personal Leader](#). Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our [values](#). All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.

We serve to make a difference | We build trust | We care | Open minds | Better together

Work Related Requirements

Read these requirements in context of the above contents.

1. You have considerable experience in the development and implementation of strategic policy, and/or programs or projects <you think through complexity>.



2. You have strong research and analytical skills with demonstrated ability to conceptualise and evaluate information to make informed decisions and develop practical solutions *<you think through complexity>*.
3. You have strong written and verbal communication skills with demonstrated ability to articulate complex information and present it in a clear, concise, and confident manner *<you dynamically sense the environment>*.
4. You have well-developed interpersonal and negotiation skills with demonstrated ability to work with and influence a diverse group of stakeholders to deliver products and services and gain consensus and commitment *<you build capability>*.
5. You have demonstrated ability to understand and apply legislation and policy to support government and organisational objectives *<you embody the spirit of public service>*.

Desirable

6. Tertiary qualifications in an environmental, economics or other relevant discipline or relevant work experience.
7. Practical knowledge of state and national climate change policy frameworks.

Special Requirements

- The department will conduct a national police check before offering employment.