Job Description Form



Senior Natural Resource Management Officer

Position Number: Classification: Location: Various Level 5 Statewide Portfolio: Reports to: Direct Reports:

Approvals
Program Manager, L6

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Nil

Description

Depending on the program area the Senior Natural Resource Management Officer (SNRMO) is responsible for delivering a range of services in a leadership role including water resources management, regulation (including water licence assessment and compliance) and environmental planning advice to various internal and external stakeholders.

The SNRMO is responsible for undertaking complex projects/program activities. Work often requires solving problems and developing and improving program systems and processes. You will have project management and process leadership responsibilities and have considerable influence on the output/outcomes of regional program work and service to stakeholders.

Responsibilities

In context of above description, the role:

- Managing a variety of natural resource management project/program activities, including those of complex and sensitive nature.
- Advises on departmental operation matters and assists in developing systems and procedures to promote and enhance operations and planning.
- Managing, collecting, analysing, interpreting and communicating information or concepts.
- Clarifying and resolving complex problems through analysing information, considering options, developing practical solutions, discussion with others, leading meetings and using discretion in relation to sensitive issues.
- Participates in interdisciplinary program teams to achieve the region's goals and develop strategies and plans to implement priority work in a team environment.
- Undertakes differing tasks where considerable knowledge is required of activities and problems of other areas both within and outside the Department.
- Undertakes management of projects, project teams and coordinates contracts associated with projects.
- Liaises with the community, external agencies and internal groups in relation to supporting program functions, and influences and negotiates on outcomes.
- Coaching and working with staff to identify and encourage capability development activities.
- Representing the Region in consultations and negotiations with stakeholders to ensure effective communication and delivery of program business, including the various Acts, regulations, policies, procedures, guidelines and plans.
- Additional duties within the skill and scope of position capabilities and departmental needs.



Our people, our leaders, our values

At DWER, every employee is a leader. To support this, we have established clear <u>Leadership</u> <u>Expectations</u>. For this role, you will be a <u>Personal Leader</u>. Demonstrating the expected behaviours is crucial and aligned with the role's requirements.

Our culture is shaped by our <u>values</u>. All employees are expected to uphold equity, diversity and inclusion, work health and safety, and ethical principles in all aspects of their work. This includes demonstrating cultural responsiveness by valuing diverse perspectives and contributing to culturally safe, inclusive, and trusted services – particularly for Aboriginal people and communities.

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Work Related Requirements

Read these requirements in context of the above contents.

- 1. You have working knowledge and experience in natural resource management, enabling you to apply relevant principles, practices, and technical understanding to support sustainable land and water management outcomes (you think through complexity).
- 2. You have the ability to critically analyse information and concepts, using your judgement to develop practical and innovative solutions to complex problems and communicate clear, evidence-based recommendations to others (you think through complexity).
- 3. You have well-developed communication skills, enabling you to collate information, prepare accurate reports, provide practical advice, and engage effectively with a wide range of stakeholders (you lead collectively).
- 4. You have well-developed interpersonal and negotiation skills, enabling you to work collaboratively as part of a team, influence outcomes, and contribute to constructive and productive working relationships (you lead collectively).
- 5. You have knowledge of relevant Acts, policies, procedures, and guidelines, enabling you to apply regulatory and organisational requirements accurately to inform decision making(you embody the spirit of public service).

Desirable

6. You hold Tertiary qualifications, or a progression towards Natural Resource Management qualifications.

Special Requirements

- The department will conduct a national police check before offering employment.
- This position requires a current 'C' class drivers licence.